



CTJPCA

Central Texas Justices of the Peace and Constables Association

BOARD MEETING AGENDA
Williamson County EMS Building
3189 S.E. Inner Loop Classroom B,
Georgetown, TX 78626
September 16, 2026
9:30 a.m.

1. Call to Order:
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2. Roll call/sign in:
 - See Sign In Sheet.
3. Minutes from Previous Meeting: (Secretary: Jennifer Mertink)
 - Constable Jeff Reeves will read previous minutes from 6/17/2026.
 - Motion to approve.
4. Treasurer Report: (Treasurer: Deputy Constable Phil Brown)
 - Deputy Constable Phil Brown will read Treasurer Report.
 - Motion to approve.
5. Old Business:
 - Did the Scholarships for Preslie Milburn and Jacob Milburn get sent out to the school they will be attending?
 - Follow up: Wrap up and finalize the plan for the annual conference in March 2027. Do we want to keep it in the same location? Possibly add another day to the conference or possibly keep it at the same location but have a two-day conference.
 - Did CTJPCA have a meeting during JPCA? If so, who took notes?
 - Was an announcement made at JPCA briefly talking about CTJPCA?
6. New Business:
 - Jen contacted Dana Mitchell with the company for our website to see how we could update the officers and board of directors. She also asked about the process of the newsletters. Dana updated the officers and board of directors online but could not tell Jen anything about the newsletters, can we discuss the process for this?
7. Motion to pay bills:
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8. Next Meeting:
 - November 18, 2026, at 9:30 am. Location at Milam County, place TBD.
9. Motion to Adjourn